

Parade Rules & Regulations

Each unit is required to have a Safety Captain. The Safety Captain must be visible **on** the float in a **green vest**. The Safety Captain will be responsible for the following and by applying you agree that your unit will abide by these rules and regulations as follows:

NOTE: Applicant acknowledges that EventFest and the Parade Committee will make adjustments as necessary to the parade rules and regulations, as well as Safety Monitor's Responsibilities to meet the public health environment as we prepare to have the parade as scheduled. In the event we make any mandatory changes for parade participants, your unit agrees to abide by those additional rules and regulations or forfeit both your participation in the parade and your entry fee.

1. Safety Captains are responsible for ensuring the safety of their unit and participants, including providing **SIX(6) orange** vested Safety Monitors for every wheeled or motorized vehicle in the unit.
 2. The Safety Captain shall report any emergencies to uniformed Security and to the nearest Parade Marshal. Report all incidents to an Event Parade Marshal before leaving the Event site. Safety Captain is required to sign all incident reports involving their unit(s) or their participants before leaving the Event.
 3. Comply with the direction of the Parade Marshals, including maintaining the pace of the parade.
 4. Understand the Parade is an **ENTERTAINMENT MEDIUM** and, therefore, the contribution of each unit to this concept is critical. Entries are approved by the Parade Committee based on "entertainment value". The Event is **NOT A PLATFORM FOR POLITICAL, RELIGIOUS OR SOCIAL ISSUES**, and no unit will be permitted to participate in the Parade if, in the judgment of the Parade Committee, it reflects such issues.
 5. Uphold the Event policy which **PROHIBITS ANY SPONSOR OR CORPORATE IDENTITY ASSOCIATED WITH PARADE UNITS** without written permission in advance from EventFest, Inc. If unit is granted permission from EventFest, sponsor banner cannot exceed 18"h x 24" w due to FCC regulations. A maximum of one (1) corporate sign/logo is allowed per float. Additionally, units are NOT permitted to throw beads/give out trinkets with any third-party sponsor logo or name.
 6. Communicate the **WEATHER CONTINGENCY/EMERGENCY PLAN** to each and every parade participant in their unit prior to Event Day, as well as their corresponding transportation home from the Event. The emergency plan states: "If we experience an emergency that would necessitate the emergency cancellation of the parade, **ALL VEHICLES/FLOATS/ UNITS WILL REMAIN AT THEIR POSITION IN THE STAGING AREA** - at the same location where they were dropped off. (Reference unit's position in staging on parade staging maps which are included in the Acceptance Parade Packet mailed out in November.) **ALL PARADE PARTICIPANTS MUST BE PICKED UP FROM STAGING**, where they were dropped off."
 7. Manage and communicate with their unit participants prior to the Event and throughout the Event Day.
 8. Educate and monitor the safe distribution of throws. **NO THROWS ARE TO BE DISTRIBUTED PRIOR TO THE START OF THE PARADE**. Any unit found in violation of this policy may be suspended from participating in future UTC Events.
 9. In an ongoing effort to provide the safest event for our participants and our attendees, we have included language that affects the type of beads/throws distributed at the Parade. This language addresses the lead and phthalate content of items imported to the United States after February 2009, especially items designed for sale to children under twelve years of age. The only way to ensure your "throw" beads are phthalate-free is to purchase Grade "A" and/or phthalate-free "throw" beads. (NOTE: Grade "A" plastic is not made from recycled material. The Parade Application requires applicants to submit a Safety Compliance Throw Letter from the company where the applicant organization purchased their throws/beads. This letter must include language addressing their compliance with the Consumer Product Safety Improvement Act, which addresses lead and phthalate content of products imported to the United States beginning February 2009. *Throws encompass any item in possession of applicant or that will be distributed to Parade participants/event guests by the applicant at the event (i.e. beads, toys, coins, etc.)
- Applicant Compliance: ***"All of our Organization's/Unit's Beads and/or Throws that will be distributed at this years' Parade meet or exceed current federal, state and local standards and are compliant with the Consumer Product Safety Improvement Act. We are aware and acknowledge the lead-free and phthalate-free stipulations contained in the Consumer Product Safety Improvement Act, effective February 2009 and have explained the new criteria to all members of our Unit that will participate in the Parade."***
10. Ensure their unit upholds the Event policy which **PROHIBITS ALL PAPER MATERIALS (I.E. FLYERS, BOOKLETS, PAMPHLETS, BROCHURES, ETC.) FROM BEING DISTRIBUTED AT EVENT**.
 11. Ensure the unit honors the Event policy which **BANS THE POSSESSION AND CONSUMPTION OF ALCOHOL** at the EVENT. Any unit found in violation of this policy will be suspended from future UTC events.
 12. Ensure their unit upholds the Event policy which **PROHIBITS THE USE OR POSSESSION OF GLASS, STYROFOAM, CONFETTI AND PROFANE MUSIC** within the Event site.
 13. Ensure, along with unit Safety Monitors, participants do not exit or board a float/vehicle while it is in motion, for the duration of the parade.

Safety Captains and Monitors should be on the lookout for any suspicious items in and around their unit(s). If suspicious item is identified, notify event parade marshals and/or uniformed officers immediately.

I recognize that the Event, at its sole discretion, retains the right to remove my entire unit and/or specific participants from the parade line up at any time. I understand reasons for termination could include failure to comply with the rules and regulations of the Event, including unapproved unit sponsors, failure to use appropriate judgment at this alcohol-free, community event, etc.